

Alton Fire & Rescue Department Standard Operating Guidelines (SOG)

SOG 1.2.4 Organizational and Operational Structure (Reference SOP 1.2.4)

PURPOSE: To define the Organizational and Operational Structure of the Department

SCOPE: All Department members

SPECIFICS:

- The Department is organized into a Command and Operations Structure.
 - The Command structure is composed of Assistant and Deputy Chiefs whose administrative function is to achieve the goals and objectives set forth by the Chief.
 - The Operations structure is composed of Captain(s) directing the function of Lieutenants.
 - The Command Staff report to the Chief in the implementation of goals and objectives.
 - The Operations Staff report to the Chief in the implementation of the operating functions of the Department.
 - The membership of the Department is organized into squads, with each squad reporting to their respective Lieutenant for all non Emergency matters.
- In Emergency Response or work duty situations, Department members are organized into Crews.
 - In Emergency Response situations, crews are organized according to the Incident Command System, irrespective of rank.
 - In work duty situations, crews are organized according to task and lead by a crew leader according to the chain of command SOG.

DATE: Approved September 29, 2009

Alton Fire & Rescue Department Standard Operating Procedure (SOP)

SOP 1.2.4 Organizational and Operational Structure

PURPOSE: To define the structure of the Department

SCOPE: All Department members

SPECIFICS:

- Squad assignments shall be made by the Chief who may consult with those Officers involved in the assignment. Squad members may request, in writing, transfer from one squad to another; or may be reassigned by the Chief with notice to the member and the Officers involved.

DATE: Approved December 29, 2009